



Shri Krishna Bahuudeshiya Samajsevi Sanstha's, Osmanabad

COLLEGE OF EDUCATION (B.ED)

Dharashiv (Osmanabad) 413501

Criteria I: Curricular Aspects

1.2 Academic Flexibility

1.2.2

**Average Number of Value-Added courses Offered
during the Last five Years**

Brochure and course content along with CLOs of value-added
courses



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College of Education, Osmanabad
 Tq & Dist Osmanabad.



- Principal -

Dr. Ingale R.V.

(M.A., M.Ed., Ph.D.)



- President -

Dr. M.P. Survase Ex. Edu. Dean

(M.A., M.Ed., M.Phil, Ph.D.)

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🌐 www.shrikrishnaosbd.org

Certificate Course Conversational English (C - I)**Duration: 04 weeks (32 Hours)****Credits: 1****Course Outcomes:****After completing the course, the student teacher will be competent in:**

1. Integrating accurate pronunciation in speech through an in-depth analysis of sounds in phonetics.
2. Applying the syntax of grammar in English to communicate effectively
3. Attaining fluency through regular practice and speaking skills through efficient usage of vocabulary.
4. Engaging in classroom discourse to develop skills in interactive communication so that deficiencies in spoken English are eliminated.
5. Designing pertinent dialogue for effective consolidation of education-based learning experiences.
6. Evaluating conversations, speeches and digital content to identify analysis and remediate language errors.

Unit No:	Description	Theory	Practical	Total
Unit I	Unit I Phonetics Sounds of English – Vowels, Consonants and Diphthongs	4	2	6
Unit II	Vocabulary Words used for day today communication	3	3	6
Unit III	Common Communication Functions Module I - Greetings and Introducing oneself Module II – Personal Information Module III – Hobbies and Interest Module IV – Everyday Activities Module V – Directions and Instructions Module VI – Job Interviews Module VII – Visiting places Module VIII – Enquiring Module IX – Thanking people and responding to thanks Module X – Apology and responding to sorry Module XI – Permission to do something	10	6	16
Unit -IV	Grammar Important parts of speech, Auxiliary verbs, Tenses, Active & Passive voice, Direct and reported speech	2	2	4
	Total	19	13	32



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Out No. B.Ed./

Date : / / 202

Certificate Course in
Computer Application in Teaching (C- II)

Duration: 04 weeks (32 Hours)

Credits: 1

Course Outcomes:

After completing the course, the student teacher will be competent

1. Developing the skill of digital literacy among learners
2. Selecting the suitable computer hardware/software and operating systems for personal use.
3. Applying basics of technologies to web-based applications, social networking tools and searching strategies.
4. Designing innovative teaching learning material using MS Office applications and multimedia.
5. Exploring internet technology to create e-support systems, e-content, e-classrooms, reassessments, tutorials, remedial interactive automated modules for facilitate e-learning and web authoring.

Unit.No	Description	Theor y	Practic al	Total
Unit I	Introduction to Computers Fundamentals, anatomy, classification, input-output devices, types of memory devices, operating system basics and types of software.	3	3	6
Unit II	Graphical User Interface (GUI) and Windows Desktop OS Getting started with Windows, securing and manipulating work with Windows Operating System. Saving and retrieving files from secondary storage devices. (CD and Pen drive).	4	2	6
Unit III	Internet Basics Introduction to internet of things: e-mail, surfing, browsing, chatting, search engines and websites. Accessing and browsing the internet for relevant information: Google.com, Kiddle.com, Courseera.com, Eden, SWAYAM, Animations, Remixing media and feedback analysis using Google forms	4	4	8
Unit -IV	MS Office Packages: MS Word – Customizing word documents, pursuing objects, comments and tables. ☐ MS Excel – Worksheets, simple functions, charts and graphs. ☐ MS Power point – Creating, customizing and showcasing presentations. ☐ MS Publisher - Creating letters, greetings, newsletters and web pages. ☐ MS Access – Creating database: Primary, secondary keys, forms, queries and reports.	6	6	12
	Total	17	15	32

References:

- 1) Glance Publishers – California – text books
- 2) Digital Learning - Journal [www.digital learning](http://www.digitallearning.org).
- 3) Kumar K.L. Educational Technology, New Age Institutional (P) Limited Publishers
- 4) Usha Rao, Educational Technology, Himalaya Publishing House.
- 5) Calhan S.S. Innovation in Teaching-learning process, New Delhi. Vikas Publishing House Pvt. Ltd.
- 6) Vanaja. M: Educational Technology, Neelkamal Publication Pvt. Ltd.
- 7) Ramakrishna A.S. Educational Technology (Telugu Version).
- 8) Vani, M, Ch.Chandrasekhar: educational Technology, Neelkamal Publications Pvt Ltd.
- 9) Sharma R.R. Educational Technology, New Delhi, Loyal Publication.
- 10) Sharma Yogendra K Fundamental Aspects of Educational Technology Kanishka Publishers. & Distributors, New Delhi.
- 11) Schwatz & Schlitz (2000) Office 2000, BPB Publications, New Delhi.
- 12) Sinha P.K. (1992) Computer Fundamentals, BPB Publications, New Delhi.
- 13) Intel Teach to the future Pre Service Curriculum Binder 2004.
- 14) Peter Norton www.educationinindia.net



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Date : / / 202

Certificate course
Basic skills in Counseling (C-III)

Duration: 04 weeks (32 hours)

Credits: 1

Course Outcomes:

After completing the course, the student teacher will be competent in:

1. Analyzing the scope of counseling in shaping human behavior with a focus on socio-cultural context.
2. Acquiring theoretical perspectives on counseling and its techniques
3. Developing appropriate skills for counseling
4. Exploring the possibilities of application in different counseling techniques
5. Designing interventions by applying various therapeutic techniques
6. Collaborating with school counselors to facilitate normalization of student mental health

Unit 1: Basics in Counseling

05 hrs

- 1.1 Concept: Need, meaning, scope, factors and common terminology.
- 1.2 Historical Perspectives: Emergence and growth of counseling psychology, counseling Movement in India. Present status of counseling.
- 1.3 Theoretical Approaches to Counseling: Classification - directive/nondirective/ eclectic, affectively, behaviorally, cognitively oriented approaches, family therapy. Psycho- education and community developing a pragmatic therapeutic position
- 1.4 Ethical Issues: Meaning, issues in relationships and counseling psychology research.

Unit 2: Process of Counseling

05 hrs

- 2.1 Initiating counseling: Preparation and intake procedures, establishing rapport, termination of and response to initial interview.
- 2.2 Establishing Structure: Attending behavior, observation, non-verbal behavior, listening, verbal patterning and communication responses, silence, use of questions, transference and counter-transference, regarding and respect in counseling relationship, involuntary clients, client expectation.
- 2.3 Termination of counseling: Termination of session and termination of counseling, variables affecting counseling process.

Unit III: School Counseling

05 hrs. 1.1

Meaning, nature and need for counseling services within schools.

1.2 Government directives and initiatives; developing counseling skills.

1.3 Identifying common classroom issues that require counseling.

1.4 Role of an educator as a first point-of-contact. 3.5 Making referrals to School Counselors.

Unit IV: Therapeutic Techniques

10hrs.

1.1 Introduction to Therapies: Psychoanalytic therapy, group therapy, psychodrama, chemotherapy, behavior therapy, cognitive therapy.

1.2 Relaxation Techniques and Systematic Desensitization: Jacobson's progressive muscular relaxation, autogenic training, yoga, meditation etc., basic principles, theory and procedure of systematic desensitization.

4.3 Cognitive Behavior Modification and Biofeedback: Melchenlaum's self-instruction training, Beck's model, rational emotive therapy of Ellis, biofeedback principles and applications.

4.4 Application of Behavior Therapy: In anxiety disorders, psychoactive substance use disorder, sexual disorders, personality disorders, childhood disorders, psychotic disorders, programmed learning.

4.5 Behavior Modification: Nature, learning theory, foundation of behavior modification, merits and limitations of behavioral approach, behavioral counseling.

Practical Activities

07 hrs.

- Psychological Assessment: Administration, scoring and interpretation of emotional intelligence test. □ Techniques and Skills of Counseling: Relaxation, Systematic Desensitization, Assertiveness training, Operant conditioning, Technique, Cognitive Behavior Modification, Biofeedback.
- Transactional analysis, Individual and Group counseling, etc. (Students would be exposed to above techniques and would prepare a detailed report).
- Field visit to various agencies of guidance and counseling centers and study its organizational structures, functions and achievements.
- Development of students' profile by using standardized and non-standardized tools and techniques.
- Workings in the Guidance / Counseling center i.e. take up one case and prepare a report under the guidance of professional in the center.
- Conducting awareness programmes and submitting a report on Educational Vocational and personal guidance / counseling services to secondary / intermediate / degree students etc.

References:

1. Ashok Bhatnagar & Nirmala Gupta (eds.) (1988) Guidance and Counseling: A Theoretical Perspective Vol. I. Vikas, New Delhi.
2. Dash (2003) – Guidance services schools, Formin
3. Ant Publishers and Distributors, New Delhi.
4. Gibson Robert – L. Michel Marianne J. (2005) Introduction to counseling and guidance, Practice Hall India Private Limited.
5. InduDeve (1984) : The Basic Essentials of Counseling, Sterling Private Limited, New Delhi.
6. Jaffeey.A. Kotrer and Elian Kothat (1993) - Teacher is a Counselor, Sage Publications, London.
7. Joneja, G.K. (1997) : Occupational information in Guidance, N




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Certificate Course**Writing Skill Development (C – IV)****Duration: 4 weeks (32 hours)****Credits: 1****Course Outcomes:**

After completing the course, the student teacher will be competent in:

1. Appraising the evolution of Writing Skill Development.
2. Analyzing the importance of Writing Skill Development in Education
3. Planning, organizing and performing different forms of Writing Skill Development aligning with need-based themes.
4. Designing rubrics for assessing the skills of Writing Skill Development.

Unit No	. DESCRIPTION	Theory	Practical	Total
Unit I	- Basics of Writing Skill Development in Education - Basics of Writing Skill - Script writing - Dialogue writing	05	10	15
Unit II	Criteria of Evaluation - Writing Skill Development collaboration with school Writing - Quality of script - Dialogue style / language - Effect of presentation	07	10	17
	Total	12	20	32

References:

1. Writing Skill Development.
2. Writing Skills – Rath Emil
3. Steeps Of Handwriting – Karan Sing
4. Development Of Writing Skills – Lavender larry



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Certificate Course

Development of Teaching Aids (C – V)

Duration: 4 weeks (32 hours)

Credits: 1

Course Outcomes:

After completing the course, the student teacher will be competent in:

1. Appraising the Application of different Skills and Development Teaching Aids.
2. Analyzing the Suitability of Teaching aids in Content condition.
3. Planning, Developing and Applying the different forms of Teaching Aids and Skills of using them.
4. Designing the rules for assessing the skills of Development Teaching Aids .

Unit No	. DESCRIPTION	Theory	Practical	Total
Unit I	- Basics of Teaching aids Development. - Basics of visual Teaching aids - Basics of Audio Teaching aids - Basics of Audio- Visual Teaching aids	05	10	15
Unit II	Criteria of Evaluation - Relativity of Development of Teaching Aids - Suitable time/Link to use teaching aids - Proper Demonstration Teaching Aids - Providing Relevant Information in use of Teaching Aids	07	10	17
	Total	12	20	32

References:

1. Educational Technology Prof-S.K Mangal
2. Advanced Educational Psychology Prof.S.S.Chavan
3. Development of Educational Resources MSCRT Pune
4. Educational Technology Prof.Vednayagum



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